

Oconto – J. Douglas Bake Municipal Airport
2983 Airport Road
Oconto, WI 54153
[HTTP://CITYOFOCONTO.COM/AIRPORT.HTML](http://cityofoconto.com/airport.html)

Subject: Airport Commission Meeting Minutes for Monday, April 14, 2025.

1. Meeting called to Order: April 14th at 9:01 A.M. by Chairperson Paul LeTourneau
2. Roll Call: Paul LeTourneau, Kevin Noack, John Ebeling and Bob Bake present. Earl Uhl excused. In attendance: Frank Calvert and Steve Woodworth, Managers, and Councilperson Dan Zoeller and Dustin Ridings. Mike Scheller and Ryan Dittoe, Mead & Hunt.
3. Approval of Amended Agenda: Bob moved to accept. Seconded by John. The motion was voted and carried 4/0.
4. Approval of Minutes from Previous Meeting of March 10, 2025. Kevin moved to accept. Seconded by Bob. The motion was voted and carried 4/0.
5. Correspondence: Change with our Project Manager with the Bureau of Aeronautics. Also passing of Clyde Bridger, past Commissioner on the Airport.
6. Public Input: None
7. Discussion/recommendation/approval of Department Reports:
 - a. Treasurer's Report: John moved to accept. Seconded by Kevin. The motion was voted and carried 4/0.
 - b. Managers' Report: Bob moved to accept. Seconded by John. The motion was voted and carried 4/0.
8. Discussion/recommendation/action of OLD BUSINESS:
 - a. Master Plan Project – AIP 18 – Presentation by Mead & Hunt as to the Master Plan Project and various alternatives for future additions to the Airport. Presentation of materials and drawings.
 - b. Jet A Fuel Terminal AIP 19 – Some additional delays in review of the updated ALP by the FAA Regional Office. Changes incorporated by Mead & Hunt. Additional question as to justification for addition of Jet A fuel to the Airport.
 - c. Security Camera System – Discussion as to the Security Camera System and assistance by Mead & Hunt.
9. Discussion/recommendation/action of NEW BUSINESS:
 - a. Bug Tussle Internet – Proceeding forward with change to Bug tussle for improved internet for the Airport.
 - b. Information.

10. Board may vote at approximately at approximately 10:55 a.m., pursuant to notice duly given and as allowed by Wis Stat. 19.85(1)(c) for review of personnel matters.
Motion by Bob. Seconded by Kevin. Voted and carried 4/0.
 - a. Wages for Airport Personnel
11. Board may vote to reconvene into Open Session at approximately 11:05 a.m., pursuant to notice duly given and as allowed by Wis Stat. 19.85(2) for discussion / recommendation from Closed Session.
Motion by Bob. Seconded by Kevin. Voted and carried 4/0.
12. Action / Discussion on matters from Closed Session.
Motion by Bob to give a \$ 3.00 per hour increase to all Airport Personnel. Last wage increase was in 2021. Seconded by Jon. Motion was voted and carried 4/0.
13. Date for next Regular Meeting of the Commission: **Monday, May 12, 2025, at 9:00 am.**
14. Adjournment: Meeting adjourned at 11:11 A.M on April 14th by Chairperson Paul LeTourneau
Bob moved to accept. Seconded by John. Voted and carried 4/0.

Frank Calvert
Recording Secretary/Manager.
April 30, 2025

CF: Paul LeTourneau, Earl Uhl, Kevin Noack, Robert Bake, John Ebeling, City of Oconto, Oconto County and Airport files.