

**MINUTES OF THE MEETING OF THE COUNCIL**  
City Hall – Council Chambers, 1210 Main St, Oconto, WI 54153  
**TUESDAY, APRIL 15, 2025 - 6:00 PM**

**Public Hearing before the Council called to order at 6:00 pm by Mayor Cliff Martin**

**Roll Call** – see below.

1. Petition for Zoning Amendment from Joseph Charapata to Amend the Zoning for Parcel #265-0919022377 (210 Farnsworth Ave) from Residential Multiple Family (R2) to Multi-Family Residential (R3)

**Public Input** – none

Mayor Martin asked 3 times for public input, hearing none.

**MOTION: Sowle / Anderson** *Motion to close the public hearing at 6:01 pm.* **Voice Vote: 6 ayes M/C**

**Last Meeting of the Council called to order at 6:01 pm by Mayor Cliff Martin**

**Roll Call** –

Present: Mayor Cliff Martin, City Attorney Frank Calvert; Alderpersons: Darrell Anderson, Dee Donlevy, Bob LeBreck, Riley Sowle, Lori Stenstrup, and Dan Zoeller

Also Present: City Administrator Brittney Burruel also as recording secretary and other interested parties

**Invocation and Pledge of Allegiance by Alderperson Riley Sowle**

**Approval of Agenda** – Item 10c needs to be moved from the old Council agenda to the new Council agenda

**MOTION: Stenstrup / Donlevy** *Motion to approve the agenda as amended for the last meeting of the old Council on April 18, 2025.* **Voice Vote: 6 ayes M/C**

**Approval of Minutes** –

**MOTION: Stenstrup / Zoeller** *Motion to approve the minutes as presented for the Council meeting on March 18, 2025.* **Voice Vote: 6 ayes M/C**

**Correspondence:**

- Mayor Cliff Martin

**Public Input** – none

**Consent Agenda** –

- a. Approval of Temporary Alcohol Beverage License Application from Oconto Girls Softball Association for Summer Swing Softball Tournament on July 18<sup>th</sup>, 19<sup>th</sup>, & 20<sup>th</sup>, 2025
- b. Approval of Temporary Alcohol Beverage License Application from Oconto Sportsmen’s Club for Perch Derby on May 23<sup>rd</sup> & 24<sup>th</sup>, 2025
- c. Approval of Grant Application to the Bond Foundation for Council Chambers Amplifier.

**MOTION: LeBreck / Zoeller** *Motion to approve the consent agenda.*

**Voice Recorded Roll Call Vote: 6 ayes M/C**

**Discussion/Recommendation on the Following OLD/UNFINISHED BUSINESS** – none

**Discussion/Recommendation on the Following NEW BUSINESS** –

- a. Approval of Resolution re: Canvassing the Votes of the Spring 2025 Election by the Canvassing Board

**MOTION: Sowle / LeBreck** *Motion to approve the resolution as presented.*

**Voice Recorded Roll Call Vote: 6 ayes M/C**

- b. Approval of Mayoral Appointment of Diane Motiff to the Forestry Committee for a partial 3-year term ending October 1, 2024.

**MOTION: Donlevy / Anderson** *Motion to approve the appointment as presented.*

**Voice Recorded Roll Call Vote: 6 ayes M/C**

- d. Approval of 2024 Carryover Requests – Tourism/Tunes on Tuesday  
**MOTION: Anderson / Donlevy** Motion to approve the 2024 carryover request from the Tourism expense account in the amount of \$7,500 for 2025 Tunes on Tuesday.  
**Voice Recorded Roll Call Vote:** 6 ayes **M/C**

Recommendation from Plan Commission:

- e. Approval of Petition for Zoning Amendment from Joseph Charapata to Amend the Zoning for Parcel #265-0919022377 (210 Farnsworth Ave) from Residential Multiple Family (R2) to Multi-Family Residential (R3)  
**MOTION: Sowle / Zoeller** Motion to approve the petition for zoning amendment as presented.  
**Voice Recorded Roll Call Vote:** 6 ayes **M/C**

Recommendation from Finance Committee:

- f. Approval of Accounts Payable for the Month of March 2025 in the amount of \$724,920.80, Payroll for the Month of March 2025 in the amount of \$172,204.04, and Other Financial Reports as Presented  
**MOTION: Stenstrup / Donlevy** Motion to approve the March 2025 accounts payable, payroll, and other reports as presented.  
**Voice Recorded Roll Call Vote:** 6 ayes **M/C**

Recommendation from Board of Public Works:

- g. Approval of Pay request #6 for Spies Rd project to KCG Construction  
**MOTION: Sowle / Anderson** Motion to approve the pay request as presented.  
**Voice Recorded Roll Call Vote:** 6 ayes **M/C**

Recommendation from Parks & Recreation Committee:

- h. Approval of World Migratory Bird Day Resolution  
**MOTION: Anderson / Zoeller** Motion to approve the resolution as presented.  
**Voice Recorded Roll Call Vote:** 6 ayes **M/C**

**Closed Session** – Council voted at 6:20 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties and conducting other specific public business whenever competitive or bargaining reasons require a closed session for the following items:

- i. Bids for Parcel #265-28130021268A

**MOTION: Zoeller / Stenstrup** Motion to convene into closed session at 6:20 pm.  
**Voice Vote:** 6 ayes **M/C**

Roll Call: Mayor Martin, Attorney Calvert, City Administrator Brittney Burrue, and Alderpersons: Darrell Anderson, Dee Donlevy, Bob LeBreck, Riley Sowle, Lori Stenstrup, and Dan Zoeller.

**Open Session** – Council voted to reconvene into Open Session at 6:40 p.m. pursuant to notice duly given and as allowed by Wis. Stat. 19.85(2) for discussion/recommendation from Closed Session.

**MOTION: Sowle / Anderson** Motion to reconvene into open session at 6:40 pm.  
**Voice Vote:** 6 ayes **M/C**

**MOTION: Donlevy / Stenstrup**  
Motion to approve the highest bid for parcel #265-28130021268A.  
**Voice Recorded Roll Call Vote:** 6 ayes **M/C**

**Adjournment of the Old Council, sine die.** – **MOTION: Sowle / LeBreck** Motion to adjourn at 6:42 pm. **Voice Vote:** 6 ayes **M/C**

## First Meeting of the Council called to order at 6:42 pm by Mayor Cliff Martin

Newly elected officials were given their oaths and seated.

### Roll Call –

Present: Mayor Cliff Martin, City Attorney Frank Calvert, Alderpersons: Darrell Anderson, Kim Bronikowski, Ron Daul, Dee Donlevy, Bob LeBreck, Casey Sowle, Lori Stenstrup, and Dan Zoeller,

Also Present: City Administrator Brittney Burruel also as recording secretary and other interested parties

**Approval of Agenda** – Item 10c was moved from the old Council agenda to the new Council agenda

**MOTION: Daul / Zoeller** *Motion to approve the agenda as amended for the first meeting of the new Council on April 18, 2025.* **Voice Vote: 8 ayes M/C**

**Conduct of Meetings; Recognition of Council Members and the Public** – Administrator Burruel explained the New Elected Official packet, including the contact sheet, FAQs, Informational Links, Guide to Open Meetings Law, and the Startup Guide from the Wisconsin League of Municipalities.

**Public Information Update from Attorney Calvert re: Open Meetings Law** – Attorney Calvert spoke on walking quorums and closed session rules. The new Alderpersons were given some handouts that are informative for newly elected officials.

### Nominations & Vote for Council President –

Mayor Martin opened the floor for nominations for Council President.

Stenstrup nominated Darrell Anderson. Daul seconded the motion to nominate Anderson.

Anderson accepted.

Donlevy nominated Dan Zoeller. Zoeller declined.

Mayor Martin asked 3x if there were any other nominations, hearing none.

**MOTION: Daul / Bronikowski** *Motion to close the nominations for Council President.*

**Voice Vote: 8 ayes M/C**

### Nominations & Vote for Council Vice President –

Mayor Martin opened the floor for nominations for Council Vice President.

Anderson nominated Dan Zoeller. Stenstrup seconded the motion to nominate Zoeller. Zoeller accepted.

Mayor Martin asked 3x if there were any other nominations, hearing none.

**MOTION: Anderson / Stenstrup** *Motion to close the nominations for Vice Council President.*

**Voice Vote: 8 ayes M/C**

### Mayoral Recommendation for Committee Appointments of Alderpersons –

**MOTION: Zoeller / Anderson** *Motion to approve the mayoral appointments of Alderpersons as presented:*

**Police & Fire Commission:**

*Appointment of Bob LeBreck*

**Board of Public Works:**

*Appointment of Alderperson Darrell Anderson*

*Appointment of Alderperson Dan Zoeller*

**Plan Commission:**

*Appointment of Alderperson Kim Bronikowski*

**Tourism Commission:**

*Appointment of Alderperson Lori Stenstrup*

**Building Inspection Ad-Hoc Committee:**

*Appointment of Alderperson Dan Zoeller*  
*Appointment of Alderperson Ron Daul*  
**Emergency Government Committee:**  
*Appointment of Alderperson Darrell Anderson*  
*Appointment of Alderperson Casey Sowle*  
**Ethics Board:**  
*Appointment of Alderperson Lori Stenstrup*  
**Farnsworth Public Library Board:**  
*Appointment of Alderperson Dee Donlevy*  
**Harbor Commission:**  
*Appointment of Alderperson Ron Daul*  
**Parks & Recreation Committee:**  
*Appointment of Alderperson Casey Sowle*  
**Technology Committee:**  
*Appointment of Alderperson Bob LeBreck*  
*Appointment of Alderperson Dee Donlevy*  
*Appointment of Alderperson Kim Bronikowski*  
**Utility Commission:**  
*Appointment of Alderperson Dan Zoeller*  
**Voice Recorded Roll Call Vote: 8 ayes M/C**

**Next Regular Committee of the Whole Meeting – Tuesday, May 13, 2025 @ 6:00 pm**

**Adjournment – MOTION: Donlevy / Zoeller Motion to adjourn at 6:54 pm. Voice Vote: 8 ayes M/C**

Minutes submitted by City Administrator Brittney M. Burruel