

Oconto – J. Douglas Bake Municipal Airport
2983 Airport Road
Oconto, WI 54153
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Subject: Airport Commission Meeting Minutes for Monday, July 14, 2025.

1. Meeting called to Order: July 14th at 9:17 A.M. by Chairperson Paul LeTourneau
2. Roll Call: Paul LeTourneau, Earl Uhl, Kevin Noack, John Ebeling present. Bob Bake excused.
In attendance: Frank Calvert and Steve Woodworth, Managers, and Mayor Cliff Martin.
3. Approval of Current Agenda: Earl moved to accept. Seconded by Kevin. The motion was voted and carried 4/0.
4. Approval of Minutes from Previous Meeting of June 16, 2025. John moved to accept. Seconded by Earl. The motion was voted and carried 4/0.
5. Correspondence: None
6. Public Input: None
7. Discussion/recommendation/approval of Department Reports:
 - a. Treasurer's Report: Earl moved to accept. Seconded by Kevin. The motion was voted and carried 4/0.
 - b. Managers' Report: Kevin moved to accept. Seconded by Earl. The motion was voted and carried 4/0.
8. Discussion/recommendation/action of OLD BUSINESS:
 - a. Jet A Fuel Terminal AIP 19 – Paperwork submit by July 1st deadline on the Year 2022 BIL Grant Funding. Review of revised bidding schedule for the project, award of contract and anticipated construction schedule.
 - b. Terminal Building Grant Application – The Notice as to funding opportunity and grant application has not yet been released by the FAA. Awaiting more information.
9. Discussion/recommendation/action of NEW BUSINESS:
 - a. Quonset Hangar / Bi Fold Door – Review of problem that occurred with the bi fold door on the Quonset Hangar. Discuss efforts to repair the roller. Need for future review of the status of the hangar.
 - b. Hamburger Social – Discussion as to Hamburger Social event this year. Decision to forego a social event this year for the airport tenants.
 - c. Information. Information of FAA requirement for maintaining the availability of AVGas 100LL fuel terminals. Also information as to FAA Airport Runway Extension Program and grant application.

10. Date for next Regular Meeting of the Commission: **Monday, August 11, 2025, at 9:00 am.**
11. Adjournment: Meeting adjourned at 10:07 A.M on July 14th by Chairperson Paul LeTourneau
John moved to accept. Seconded by Earl. Voted and carried 4/0.

Frank Calvert
Recording Secretary/Manager.
July 14, 2025

CF: Paul LeTourneau, Earl Uhl, Kevin Noack, Robert Bake, John Ebeling, City of Oconto, Oconto County and Airport files.