

Minutes of the Oconto Utility Commission held on June 28, 2025

“Unapproved”

- 1.) Call meeting to order by Brain Vandenlangenberg @ 5:06 p.m.
- 2.) Roll Call: Members Present: Brain Vandenlangenberg, Dan Zoeller, Steve VanCampenhout, Utility Manager Matt Beekman,
Also present: Utility Clerk Megan Garrity and as recording secretary
Absent: Ron Filz, Earl Uhl, Mayor Martin & Ben Thome
- 3.) Jared from Robert E. Lee- Wire Fraud Payments- Jared from Robert E. Lee not present, Administrator Burrue filed a claim with McClone for the fraud payments, waiting to hear more information. Will have an update for next meeting.
- 4.) Approval of Agenda-**Motion by VanCampenhout, second by Zoeller to approve the agenda as presented.**

3 ayes M/C

- 5.) Approval of Meeting Minutes from 07/07/2025. **Motion by Zoeller, second by VanCampenhout to approve of the minutes from 07/07/2025 with one change to 8.) b.) “Lunch- Lunda Construction”**

3 ayes M/C

6.) Public Input: None.

7.) Correspondence:

- a.) Employee Input- Beekman talked about the 67 new meters that have been installed since the last meeting with 30 more being installed the following 2 weeks. Stickers will be getting added to the next utility bills going out as the final reminder before disconnect notices will be issued. Beekman talked about change order #7 from Lunda Construction changing the conduit to a different material and receiving a credit for that in the amount of \$15,741.83.
- b.) Electrical Costs: Everything is consistent and ordinary.
- c.) WWTP Flows: Beekman talked about the flows being higher with the amount of rain but will have the reports at the next meeting
- d.) Septic Hauler Comparison: reports will be at the next meeting
- e.) Monthly Report: reports will be at the next meeting.

8.) Discussion/Recommendation/Action on the Following:

- a.) Approval of 7th pay request for WWTP Upgrades to Lunda in the amount of \$1,005,282.75- **Motion by Zoeller, second by VanCampenhout to approve 7th pay request for WWTP Upgrades to Lunda in the amount of \$1,005,282.75.**
- 3 ayes M/C
- b.) Approval of invoice for Robert E. Lee in the amount of \$27,223.24. **Motion by VanCampenhout, second by Zoeller to pay invoice for Robert E. Lee in the amount of \$27,223.24**
- 3 ayes M/C
- c.) Approval of invoice for De Keyser Construction in the amount of \$15,509.49. **Motion by Zoeller, second by VanCampenhout to approve invoice for De Keyser Construction in the amount of \$15,509.49.**
- 3 ayes M/C

- 9.) Approval of Accounts Payable from July 1, 2025 to July 22, 2025 in the amount of \$102,161.42. Zoeller asked about a payment on page 7 for a refund of a credit after final water bill was issued. **Motion by VanCampenhout, second by Zoeller to approve of Accounts Payable from July 1, 2025 to July 22, 2025 in the amount of \$102,161.42.**

3 ayes M/C

10.) Revenue & Expenditures Guidelines from 2025: Normal and consistent.

11.) Next Meeting Date & Time: September 8th, 2025 @ 5:00 pm

12.) Adjournment: **Motion by Zoeller, second by VanCampenhout to adjourn @ 5:29 p.m.**

3 ayes M/C

Meeting minutes submitted by: Megan Garrity, Utility Clerk