

**CITY OF OCONTO**  
**MINUTES OF THE BOARD OF PUBLIC WORKS**  
City Hall Conference Room, 1210 Main St, Oconto, WI 54153  
**Monday, August 11<sup>th</sup>, 2025 @ 5:30 P.M.**

1. **Meeting of the Board of Public Works called to order at 5:30 pm by Chairperson Anderson**
2. **Roll Call –**
  - a. **Members present:** Darrell Anderson, Jean Young, John Susa, Dan Zoeller, and Rick Schultz.
  - b. **Also present:** Superintendent of Public Works Jeremy Wusterbarth, Alderwoman Lori Stenstrup and Deputy Clerk/Treasurer Camille Belleau as recording secretary.
3. **Nominations for Chairperson**
  - a. **Nomination: Schultz / Zoeller**
    - i. *Nomination of Anderson for Chairperson. Anderson accepts.*
4. **Vote for Chairperson**
  - a. **Motion: Schultz / Zoeller**
    - i. *Elect Anderson as Chairperson of the Board of Public Works. Voice Vote: 5 ayes – MOTION CARRIED*
5. **Nominations for Vice Chairperson**
  - a. **Nomination: Young / Susa**
    - i. *Nomination of Schultz for Vice Chairperson. Schultz accepts.*
6. **Vote for Vice Chairperson**
  - a. **Motion: Young / Susa**
    - i. *Elect Schultz as Vice Chairperson of the Board of Public Works. Voice Vote: 5 ayes – MOTION CARRIED*
7. **Approval of Agenda**
  - a. **Motion: Schultz / Young**
    - i. *Motion to approve the agenda as presented for the Board of Public Works meeting on August 11, 2025. Voice Vote: 5 ayes – MOTION CARRIED*
8. **Approval of Minutes**
  - a. **Motion: Zoeller / Schultz**
    - i. *Motion to approve the minutes as presented for the Board of Public Works meeting on May 12, 2025. Voice Vote: 5 ayes – MOTION CARRIED*
9. **Public Input**
  - a. None.
10. **Correspondence:**
  - a. **Property Cleanups/citations**
    - i. Wusterbarth gave an update. Young, Zoeller, and Anderson mentioned properties to be added to the list.
  - b. **Other Public Works concerns from the committee**
    - i. Wusterbarth updated the committee on the following:
      1. Ordering more garbage bags
      2. Repair of storm damage at the transfer station
      3. Resolving water line issues at City Hall
      4. LRIP grant reimbursement for the Spies Rd project
      5. Leasing vehicles for city employee use

- ii. Anderson, Young, and Schultz asked questions and Wusterbarth addressed them.

**11. Discussion/Recommendation/Action on the following:**

- a. Landfill monitoring requirements
  - i. Wusterbarth gave an update on new testing standards for the transfer station and the use of Badger Labs for testing moving forward.
- b. Approve low bid for Bridge St and Merrill Ln project
  - i. **Motion: Zoeller / Schultz**
    - 1. *Motion to accept the low bid from MCC Inc. for the Bridge St and Merrill Ln resurfacing project. Voice Vote: 5 ayes - MOTION CARRIED*
- c. Approval of an Ordinance Regarding Revisions to the Government and Administration Ordinance in the Municipal Code of Ordinances for the City of Oconto – Board of Public Works Members’ Appointment Terms
  - i. **Motion: Susa / Young**
    - 1. *Motion to approve the ordinance update as presented to the committee. Voice Vote: 5 ayes – MOTION CARRIED*
- d. Approve engineering agreement for Porter Ave reconstruction (to be handed out at meeting)
  - i. **Motion: Young / Susa**
    - 1. *Motion to approve proposed engineering agreement from Robert E. Lee for the Porter Ave reconstruction project. Voice Vote: 3 ayes, 2 nays (Schultz, Zoeller) – MOTION CARRIED*

**12. Review of Accounts Payable Reports for May 8, 2025 through August 6, 2025 in the amount of \$118,837.42; 6,008.13.**

- a. The committee asked questions and Wusterbarth addressed them.
- b. **Motion: Schultz / Young**
  - i. *Motion to accept accounts payable as presented. Voice Vote: 5 ayes – MOTION CARRIED*

**13. Revenue & Expenditure Guidelines from 2025.**

- a. The Committee asked questions and Wusterbarth addressed them.

**14. Next Meeting Date & Time**

- a. September 15, 2025 @ 5:30 p.m.

**15. Adjournment**

- a. **MOTION: Schultz / Young**
  - i. *Motion to adjourn at 6:20 p.m. Voice Vote: 5 ayes – MOTION CARRIED*

Minutes submitted by Deputy Clerk/Treasurer Camille V. Belleau