

MINUTES OF THE COMMITTEE OF THE WHOLE
City Hall Council Chambers, 1210 Main St, Oconto, WI 54153
TUESDAY, AUGUST 12, 2025 - 6:00 PM

Meeting called to order at 6:00 pm by Mayor Cliff Martin

Roll Call –

Present: Mayor Cliff Martin, Attorney Calvert, Alderpersons: Darrell Anderson, Ron Daul, Dee Donlevy, Bob LeBreck, Lori Stenstrup, and Dan Zoeller
Also Present: Utility Manager Matt Beekman, Building Inspector Joe Last, City Administrator Brittney Burrue also as recording secretary, and other interested parties
Excused: Kim Bronikowski and Casey Sowle

Approval of Agenda –

MOTION: LeBreck / Zoeller

Motion to approve the agenda as presented for the COW meeting on August 12, 2025.

Voice Vote: 6 ayes M/C

Approval of Minutes –

MOTION: Anderson / Stenstrup

Motion to approve the minutes as presented for the COW meeting on July 8, 2025.

Voice Vote: 6 ayes M/C

Public Input/Correspondence – None

Discussion/Recommendation on – Old Business – None

Discussion/Recommendation on – New Business –

a. Department Reports:

- i. Police Report was handed out by Chief Kassie Dufek who was excused from the meeting.
- ii. Fire Report: Chief Josh Bostedt is excused, report will be given at the Council meeting.
- iii. Utility Report was presented by Utility Manager Matt Beekman.
- iv. Public Works, Parks, & Rec Report: Superintendent Jeremy Wusterbarth is excused, report will be given at the Council meeting.
- v. Building Inspection Report was handed out and presented by Building Inspector Joe Last.
- vi. Tourism Report was presented by Alder Lori Stenstrup.
- vii. Technology Report was presented by Alder Dee Donlevy.
- viii. Library Report was handed out by Library Director Amy Peterson who was excused from the meeting.
- ix. Airport Report was handed out and presented by Airport Manager Frank Calvert.
- x. Administrator Report will be presented by City Administrator Brittney Burrue at the Council meeting. She reminded everyone that minutes are not uploaded to the City website until they are approved by their Committee. This was a legal recommendation from the League of Wisconsin Municipalities.

- b. Approval of Temporary Alcohol Beverage License Application from Oconto Girls Softball Association for Sheboygan Walleye Club Battle on the Bay on Sunday, August 17, 2025

MOTION: LeBreck / Anderson

Motion to approve the application as presented.

Voice Recorded Roll Call Vote: 6 ayes M/C

- c. Approval of Temporary Alcohol Beverage License Application from Oconto Area Chamber of Commerce for Harvest Fest 2025 on Saturday, September 27, 2025

MOTION: LeBreck / Donlevy

Motion to approve the application as presented.

Voice Recorded Roll Call Vote: 6 ayes M/C

d. Approval of Proclamation for National See Tracks? Think Train Week

MOTION: LeBreck / Stenstrup

Motion to approve the proclamation as presented.

Voice Recorded Roll Call Vote: 6 ayes M/C

e. Approval of Appointment of Kelly Gilbertson to the Farnsworth Public Library Board for a partial 3-year term ending July 1, 2027

MOTION: Zoeller / Donlevy

Motion to approve the appointment as presented.

Voice Recorded Roll Call Vote: 6 ayes M/C

Adjournment –

MOTION: LeBreck / Anderson *Motion to adjourn at 6:28 pm.* **Voice Vote: 6 ayes M/C**

Minutes submitted by City Administrator Brittney M. Burrue