

**Farnsworth Public Library
Meeting Minutes
for
February 24, 2026**

1. **Meeting called to order** by Dee Donlevy, President, at 4:00 PM

2. **Roll Call**

Trustees Present: Bonnie Bailey, Dee Donlevy, Kelly Gilbertson, Amy Peterson, Jay Rietz, Debi Schroeder, Wendy Spice, Jolene Zahn

Trustees Absent: Ron Rauscher, Mike Werner

3. **Approval of Agenda**

M/S/C W. Spice/J. Zahn to approve the agenda for today's meeting.

4. **Approve January 27, 2026, Board Meeting Minutes**

e. M/S/C J. Zahn/W. Spice to approve the January Board Meeting Minutes.

5. **Bills and Expenditures**

a. **Bills Submitted for January 30, February 6, and February 23, 2026**

Dee recommends the documents are to be treated as information.

b. **YTD Income & Expenditures**

Updated YTD was presented with explanations.

6. **Director's Report**

Amy Peterson, Library Director reported to the Board of Trustees...

What the library has worked on since last Board meeting:

1. Update on Recollection Wisconsin work/UW-Madison student
2. 7th grade ELA classes have been coming over 1/month to use the library and learn a little about Oconto history.
3. New ILS software August 2026, training will start in April
4. Adult craft class next week
5. Working with Neighborhood Forest organization to give trees away to kids for Earth Day in April. Sign up deadline is March 15.
6. Amy will be attending Oconto County Library Services Board meeting in Gillett tomorrow, Wednesday, February 25th.

Coming up:

1. Next time on WOCO is Wednesday, March 4 from 8-9 AM.
Please note the monthly show was switched to the first Wednesday of the month.
2. March Mammal Madness at end of February with Northeast WI Land Trust
3. We have the NEW Zoo Zoomobile booked for June 26.
4. Author visit at the end of April

7. Committee Reports

a. Administrative/Personnel

The Committee met on February 17, 2026 to review, finish revising and discussing the Farnsworth Public Library Employee Addendum before presenting it today at the Board of Trustees meeting.

b. Building / Grounds

Working on maintenance history and checklist for the building and grounds.

c. Finance

Continue to look at the Budget Comparison Reports on a regular basis.

8. Correspondence

Nothing to Report

9. Public Input

Anyone wishing to address the board must state their full name and address. Public input is limited to 5 minutes per person, and personnel issues may not be discussed (nor individuals named). The Board may not take action on any item raised during the public input period, which is not already on the agenda for such a purpose. The board's role is to listen to comments and not respond to or discuss the issues raised.

10. Discussion/action/recommendation on the following:

a. Recurring

1. Friends Happenings

First meeting of 2026 for the Friends will be on Wednesday, March 11, 2026 at 6 PM.

b. Old Business

1. Summer Library Schedule
Discussion held.

c. New Business

1. Addendum to City of Oconto handbook, to replace Farnsworth Public Library Employee handbook.

The Committee presented the reason and process taken to revise the document presented to the Board. This document will be approved at a later date.

2. 2025 Annual Report
Amy shared the DPI Annual Report with the Board.
M/S/C W. Spice/K. Gilbertson to approve the Annual Report for 2025.

11. Trustee training/education

12. Adjournment

Adjournment took place at 5:02 PM, M/S/C B. Bailey/J. Rietz to adjourn.

Minutes respectfully submitted by secretary, Debi Schroeder

Next Meeting: Tuesday, March 24, 2026 at 4 PM