

**Farnsworth Public Library  
Administration and Personnel Committee Meeting Minutes  
for  
April 14, 2026**

**1. Meeting called to order** by Debi Schroeder, Chair, at 2:05 PM

**2. Roll Call**

**Trustees Present:** Jay Rietz, Debi Schroeder, Wendy Spice. Also present: Amy Peterson

**3. Approval of Agenda** M/S/C J. Rietz, W. Spice

**4. Consider what course of action in light of review by McClone insurance staff**

After considering the input from Mc Clone, the Committee agreed the staff at Farnsworth Library are already following the Oconto City Employee Handbook and the Addendum is to be considered a library specific addition to the City Handbook. When the staff is presented with both handbooks they will sign a receipt and acknowledgement.

**5. Employee Handbook Addendum review and revisions**

The Committee is satisfied with the Addendum and will present it to the Board of Trustees at the April Meeting.

**6. Adjournment**

M/S/C W. Spice/J. Rietz 2:25 PM

Minutes submitted by Debi Schroeder