Farnsworth Public Library
Meeting Minutes
for
July 28, 2026

1. **Meeting called to order** by Dee Donlevy, President, at 4:00 PM
2. **Roll Call**

Trustees Present: Bonnie Bailey, Dee Donlevy, Kelly Gilbertson, Ron Rauscher, Jay Rietz, Debi Schroeder, Wendy Spice, Mike Werner, Jolene Zahn

Trustees Absent:

Also Present: FPL Director: Amy Peterson

3. **Approval of Agenda of Agenda/Change of Sequence**
M/S/C R. Rauscher/M. Werner to approve the agenda for today's meeting.

4. **Trustee Training/Education-Spring Inside and Outside Tour of Building**
Tabled until a later date

5. **Approve June 23, 2026, Board Meeting Minutes**
M/S/C W. Spice/B. Bailey to approve the June 23, 2026 Board Meeting Minutes.

6. **Bills and Expenditures**

a. Bills Submitted for July 24, 2026

Dee recommends the documents are to be treated as information.

b. YTD Income & Expenditures
Updated YTD was presented with explanations.

7. **Director's Report**

Amy Peterson, Library Director reported to the Board of Trustees…

What the library has worked on since last Board meeting:

1. Tunes on Tuesday started on June 16 and the library plans to attend to do kids crafts and activities each week as weather permits.
2. In June, we had a Zoomobile visit and exotic pet surrender. In July, so far we had J&R Aquatics visit and the Oconto County Land and Water division present information about animal furs and tracking
3. New ILS software will be installed in mid-August 2026.
   We will also be upgrading to a new app and card catalog.
4. 2 Book Clubs continue to meet each month

Coming up:

1. Next time on WOCO is Wednesday, August 5 from 8-9 AM.
2. Carpet cleaning and computer hardware upgrades on August 13-15.
3. Summer events yet to come: Dinosaur Dimensions show, Tunes on Tuesday, National Night Out, and financial literacy for kids with UW Madison Oconto County extension office. Diamond art for tweens-adults

4. Summer reading program for kids and adults goes until August 21. We also have craft days for kids and teen until August 11
5. Escape Room style event with America 250th Birthday theme goes until August 21
6. New BrainHQ app coming September 1.
7. Art and poetry contest/display with Machickanee Players in October
8. Author visit with Lynda Drews on October 19.

8. Committee Reports

a. Administrative/Personnel
Nothing to report

b. Building / Grounds

Will be discussed under New Business

c. Finance

Finance Committee will assist the director as needed.

9. Correspondence

Nothing to Report

10. Public Input

Anyone wishing to address the board must state their full name and address. Public input is limited to 5 minutes per person, and personnel issues may not be discussed (nor individuals named). The Board may not take action on any item raised during the public input period, which is not already on the agenda for such a purpose. The board's role is to listen to comments and not respond to or discuss the issues raised.

11. Discussion/action/recommendation on the following:

a. Recurring

1. Friends Happenings
This year for staff appreciation gifts, the Friends purchased shirts and fleece zip-ups for the staff. Kelly's Creative design created the apparel with suggestions from several Friends Board Members.

b. Old Business

c. New Business

1. Building Assessment Estimate & Basement Repair Estimates
M/S/C M. Werner/B. Bailey to accept the proposal for $1,340 from LAIB Restoration, Inc. to evaluate the building's needs and condition.

2. Basement Repair Estimates
M/S/C J. Rietz/B. Bailey to have Buildings and Grounds Committee to contact Everdry to define scope of work to exterior and interior sump pit not to exceed $44,572 and communicate the same to public works supervisor work to be funded through by fund balance.

12. Adjournment
Adjournment took place at 4:52 PM, M/S/C R. Rauscher/J. Zahn to adjourn.

Minutes respectfully submitted by secretary, Debi Schroeder
Next Meeting: Tuesday, August 25, 2026 at 4:00PM