Farnsworth Public Library
Meeting Minutes
for
August 25, 2026

1. **Meeting called to order** by Dee Donlevy, President, at 4:00 PM
2. **Roll Call**

Trustees Present: Dee Donlevy, Jay Rietz, Debi Schroeder, Wendy Spice, Jolene Zahn

Trustees Absent: Bonnie Bailey, Kelly Gilbertson, Ron Rauscher, Mike Werner,

Also Present: FPL Director: Amy Peterson

3. **Approval of Agenda of Agenda/Change of Sequence**
M/S/C W. Spice/J. Zahn to approve the agenda for today's meeting.

4. **Trustee Training/Education-Spring Inside and Outside Tour of Building**
D. Schroeder asked about the training in September

5. **Approve July 28, 2026, Board Meeting Minutes**
M/S/C W. Spice/J. Zahn to approve the July 28, 2026 Board Meeting Minutes.

6. **Bills and Expenditures**

a. Bills Submitted for August 7, and 24, 2026

Dee recommends the documents are to be treated as information.

b. YTD Income & Expenditures
Updated YTD was presented with explanations.

7. **Director's Report**

Amy Peterson, Library Director reported to the Board of Trustees…

What the library has worked on since last Board meeting:

1. Two Book Clubs continue to meet each month.
We will be supporting a new book club, with books for check-out, that is starting at a local business.

2. Carpet cleaning and computer hardware and software upgrades on August 13-14

3. Staff started with new internal software on August 17.
New patron app and catalog started on August 19.

4. August events: Dinosaur Dimensions show, Tunes on Tuesday, National Night Out, and financial literacy for kids with UW Madison Oconto County extension office, Diamond art for tweens-adults

5. Summer reading program for kids and adults ended on August 21.

6. Escape Room style event ended on August 21. 45 people participated.

7. All the furnaces were checked and cleaned by Stewarts Heating and Cooling on August 20.

Coming up:

1. Next time on WOCO is Wednesday, September 2 from 8-9 AM.
2. New BrainHQ app coming September 1.
3. Art and poetry contest/display with Machickanee Players in October.
4. Author visit with Lynda Drews on October 19 at the City Hall.
5. 7th grade class visits once per month will resume in September.

8. Committee Reports

a. Administrative/Personnel

Nothing to report

b. Building / Grounds

This will be addressed under Old Business

c. Finance

Nothing to report.

9. Correspondence

Nothing to Report

10. Public Input

Anyone wishing to address the board must state their full name and address. Public input is limited to 5 minutes per person, and personnel issues may not be discussed (nor individuals named). The Board may not take action on any item raised during the public input period, which is not already on the agenda for such a purpose. The board's role is to listen to comments and not respond to or discuss the issues raised.

11. Discussion/action/recommendation on the following:

a. Recurring

1. Friends Happenings

The Friends will be meeting Wednesday, September 9th at 6 PM.
The election of officers will take place and the final plans for the Fall Book Sale will be made. The sale will be open to Friends Members on Friday, September 25th from 4 to 5 PM and open to the public during HarvestFest from 9 AM to 3 PM, Saturday, September 26th. The sale will continue until Saturday, October 10th.

b. Old Business

Basement Repair
Dee informed the Trustees about the meeting with Everdry.
Both Dee and Amy explained the diagrams (which were e-mailed to the Trustees) and answered the Trustees questions during the meeting.

c. New Business

Community Refrigerator
Discussion was held about the Community Refrigerator, decision is pending, presentation to be held at the next meeting.

12. Adjournment

Adjournment took place at 4:40 PM, M/S/C J. Rietz/W. Spice to adjourn.

Minutes respectfully submitted by secretary, Debi Schroeder
Next Meeting: Tuesday, September 22, 2026 at 4:00PM